

**Placerville Fire Protection Dist. Inc.**  
**Commissioners' Regular Meeting Minutes**  
**November 8, 2025 10:00 am My Place**

10:05 am - Commissioner Longden called the meeting to order.

Pledge of Allegiance

Quorum Established. Commissioners present: Rick Barber, William Longden, Tom Andreason

Staff Present: Treasurer Linda Jones, Secretary Kim Barker

### **Approval of October Regular and Special Meeting Minutes**

There were no special meeting minutes for October.

**Motion:** Commissioner Andreason moved to approve the October regular meeting minutes as presented.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

### **Correspondence**

Commissioner Andreason received:

- Sales verification from the county assessor for the land purchased behind Station 1. The District is property tax exempt with exception of dump fee. The assessor's office would just like to look at the property.
- State controllers office for annual registration (Dec 1 deadline).

### **Chief's Report**

**Grants:** Chief Bourret shared there was a \$9,000.00 grant for radios received; the older radios will be backups, the grant will supply new radios and batteries. Commissioner Barber asked whether there is a need for pagers; he can program them. Commissioner Longden shared that everyone has a pager and there is one left over.

The District also received \$5,000.00 additional funds for Self-Contained Breathing Apparatus (SCBA) this and the last donation for \$1,000.00 (discussed in the October meeting under the Rural Firefighters Support Fund and misspelled "SCPA") bring us to \$6,000.00 to spend on SCBAs; the District needs 4 operational rigs and 8 tanks for the structure truck.

**Training:** Weekly training with Centerville has ended. Winter training will be on structure fires with the firefighters earning certificates by the end of winter. The 5-year assessment for the Department is next year; the firefighters require the structure certification.

**Station 1 Garage Door:** Repair scheduled for Thanksgiving week.

**Vehicles:** 445 truck glow plugs do not work, truck needs to be roll started.

**Land:** Town hall scheduled for Nov 8, 2025 at 12 pm to discuss the Chief's planned land donation/Trail Creek project. Total land value is \$250K land value; Rural Firefighters Support Fund (RFSF) will investigate matching the funds to raise total value to \$500k. Commissioner Longden shared Carolyn Brassey's concerns that the District may not have enough personnel/equipment to support multiple stations; Brassey's asked for a 5-year plan; the intent is for the Brassey's to write the donation contract such that if the property went unused by the District, that the property will then be up for other emergency agency use. Chief Bourret stated he doesn't view the donation offers to be competing; the Chief emphasized the need for 5-year plans with the main station off Can Creek, then the other as a satellite station. Commissioner Barber suggested Trail Creek be a secondary (Phase 2) development, to stay focused on the Brassey land donation (Phase 1). Commissioner Longden again emphasized the need to focus on a 5-year plan; Commissioner Barber shared that the vehicle inventory is sufficient to be split across three stations. The Chief followed by saying the department is strong, one of the strongest in the county in terms of firefighter response.

Chief Bourret then shared that the fire levy Garden Valley failed to pass; the discussion suggested there was lack of a plan detailing the use of funds (no information sharing/town hall opportunities for the public to get first hand information and ask questions); this is a lesson learned that should PFPD ever file for a levy, to have information sharing & Q/A opportunities.

### Treasurer's Report

Balances and expenditures reviewed.

Jens Jenson	\$ 68.19	fuel
Performance Systems Integration	\$ 117.00	extinguisher inspect
Glenn Willard	\$ 222.00	vehicle maintenance
White Cloud Communication	\$2,139.00	radio batteries
State Insurance Fund	\$ 402.00	work comp
Gran-Del/Chevron	\$ 81.80	fuel
Century Link	\$ 74.43 911	phone
ICRMP	\$3,720.00	insurance
Wilderness Wireless	\$ 85.00	wifi
Grainger	\$ 675.80	PPE
Pioneer Title	\$ 8.65	property tax (included on land purchase)
Idaho Power	\$ 57.82	electricity
Amazon	\$ 69.99	printer ink
	\$7,721.68	

**Motion:** Commissioner Andreason moved to approve the treasury report as presented.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

### Old Business:

- Status on proposal for Shared Costs 911 agreement with Placerville. *The City agreed to and signed the cost sharing proposal as previously outlined by and agreed to by the District. Effective October 2025, the City will start paying the lesser half of the Century Link bill as outlined in the agreement. The City Clerk needs copies of cost sharing bills; Linda will also be sending an invoice as part of the District's record keeping.*
- Discuss service fees (out of service area, non-resident/from out of area, in service area). *The Commissioners signed the out-of-area fee policy changes agreed to in the September 2025 regular meeting. There was discussion about the "Subscribers" mentioned in the policy; this policy came from a prior Board; Commissioner Barber will see if he can locate a subscribers list and subscription fee. The District as it stands today does not issue bills for subscribers. Chief Bourret shared mutual aid calls at no charge for the first 24-hours, then after charges will be per State Fire Marshal rates.*

*Chief Bourret reached out to Mari to learn more about how medical response billing works; they use a service that outlines billing structures and charges for the billing services; Linda shared she's prepared to do the billing for the District.*

*Commissioner Barber stated the fee policy should ensure billing when people not from this area goof around and get injured, they need to be charged for services rendered. The Chief shared he would like in-district residents who are breaking the law or being negligent to be billed. Similar to Commissioner Barber, the Chief would like to offer a stipend to the firefighters who have to deal with these issues; every time the Department is toned out there is equipment and resource costs and a burden placed on the firefighters dealing with already difficult situations. Commissioner Longden agreed and also pointed out that fees/communication of fees may also cause people to avoid calling for help out of fear of being charged thus hurting themselves trying to handle a fire or other emergency they are not equipped to handle.*

Chief Bourret also shared that area Chiefs and firefighters don't necessarily want to be camp fire police; in cases of repeat offenders, then sure, report the incident to the Sheriff's Office. The Chief and Commissioners agreed determining negligence or carelessness outside of a formal declaration by a Fire Marshal would be out of scope.

After considering who needs to be charged in several scenarios (burn piles, open flames, violation of city, county, or state burn bans, red flag day burning, negligence or carelessness, unattended burns, improper equipment use, structure fires, medical or rescue response), the Chief and Commissioners agreed to investigate PFPD charging for services:

- Whenever toned-out (per Idaho Counties Risk Management Program, or ICRMP, tone-out situations are valid charge situations)
  - for Medical
  - for Rescue
  - for Structure fires
  - for Burn Ban situations
- Discuss District impact fees. *Tabled*
- Status/discuss Brassey property donation. *The Brassey concerns were already discussed under the Chief's report, but the District also has the property behind Station 1 to consider as part of long-term planning. Commissioner Longden shared his thoughts: use the land for over winter water storage with a pump; potentially trench and pipe into the building for use in the trucks in the winter; move the air compressor from indoors to outdoors; consider a land lease for cellular service or posting repeaters on the current tower. Rod shared NASASP (National Association of State Agencies for Surplus Property) has giant water tanks. Commilliam also shared perhaps getting cellular towers / repeaters for current towers as a means to earn money on the land. Chief Bourret suggested a planning meeting to consider long-term vision and use of each parcel/location.*
- Website agreement\* *Kim presented a PFPD Web Services draft compiled with Josh McAllister (Turnkey Solution, Inc.) outlining the no-charge services that Josh can offer the District. Josh already has a domain reserved (placervillefire.us) or he can use the existing (placervillefireid.com) domain.*

**Motion:** Commissioner Longden moved to use placervillefire.us as the new domain/URL for the District.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

**Motion:** Commissioner Barber moved to accept the services as outlined in the PFPD Web Services and provided by Josh McAllister (Turnkey Solution, Inc.).

Second: Commissioner Andreason seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

#### **New Business:**

- Legal services agreement\* *Kim presented the Legal Services Agreement for Placerville Fire Protection District, Idaho. The draft presented included the requested edits that circulated over email, and that were reviewed and approved by the attorney Geoffrey A Schroeder.*

*The Commissioners entered into the agreement by signing the document, Kim attested.*

\* = Action Item

**Public Input:** There will be a 3-minute time limit for each speaker.

- Alice asked about whether the ambulance shed would be available for meetings; Commissioners shared the building will be the ambulance shed. Rick asked about the nearby landing pad; Chief shared there needs to be lighted windsocks for the ambulance pad with county snow clearance.
- Alice shared that she let the Placerville City Mayor know about their burn pile.

**Administration Calendar Pending Requirements**

- Dec 1 - State Controllers
- Next Years Meeting Dates and Places (posted in Idaho World)
- Secretary of State
- 23-24-25 Budget

**Request for Future Agenda Items**

- Impact fees, general costs to pursue.
- Payment to My Place for use over winter (action item).
- Outline 2026 meeting dates (action item).
- Land/Planning.

**Executive Session**

**Adjournment**

Commissioner Longden adjourned the meeting at 11:35 am.