

Placerville Fire Protection Dist. Inc.
Commissioners' Regular Meeting Minutes
January 10, 2026 10:00 am at Placerville City Hall

10:00 am - Commissioner Longden called the meeting to order.

Pledge of Allegiance

Quorum Established. Commissioners present: William Longden, Tom Andreason, Rick Barber.

Staff Present: Treasurer Linda Jones, Secretary Kim Barker

Approval of December Regular Meeting Minutes

Approve meeting minutes.*

Motion: Commissioner Barber moved to approve the December regular meeting minutes as presented.

Second: Commissioner Andreason seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

Correspondence

Commissioner Andreason brought in some bills for Linda.

Chief's Report

Chief Bourret reported no calls; Horseshoe Bend and Garden Valley have had some activity. Training paused over the holidays. Tyller Longden and Rick Martin with Centerville will be working on a 2026 training plan. In the evening (Jan 10, 2026) is the first firefighter appreciation dinner (internal to firefighters and staff) in Centerville.

Radio grant shored up all radio deficiencies; next up is shoring up SCBA deficiencies prior to the 2026 ISRB inspection. Need 4 SCBAs and 8 tanks; Tyller is checking into repairs (2k per unit versus 6-8k new). This is the priority especially before the inspection gets scheduled.

Chief Bourett forwarded the modernization plan to the Commissioners for review and discussion at a future meeting or special meeting to polish the draft.

Received a pump grant; the Chief would like a pump house built before the inspection, pump installed and power down at Trail Creek; Trail Creek power scheduled for upcoming season; not expecting out of pocket expenses given the donated funds coming in over the last year; starting to get some quotes for a pump.

Received notice from Boise County emergency manager about a grant for a slide-in tank and pump, but the grant was for 2025. Discussion about whether this may be something they can find for 2026 or if there were remaining funds. Chief Bourret reached out to Idaho Department of Lands (IDL) about their inventory and timing for acquiring equipment.

Treasurer's Report

Balances and expenditures presented. Discussion about the cost of power being high due to winter months.

Commissioner Longden asked the Chief to check heaters to optimize what we can. Discussion about the garage door repair, which should help. Commissioner Longden pointed out that the cost of the door repair (\$2700) is higher than the building maintenance line item. Commissioner Andreason shared it would be a simple transfer from Misc. to the building maintenance fund to cover the build; Linda also shared the unspecified donation from Idaho Power could also be used. Commissioner Andreason and Linda will review the calculations before the next regular meeting.

Linda provided the commissioners with some Fire Commissioners Association information about membership for \$92.00 per year; with membership, accidental death and dismemberment (AD&D) for all volunteers at \$30/year per person and this provides \$25K if not on fire; \$50K if in line of duty. There are also primary and contingent beneficiaries if folks want that. The membership costs are already covered by the current budget under the

insurance line item. Names and birthdates of fire department and district members will be collected by Linda and the Chief. Kim will scan the beneficiary form and email to the Chief so he can send out to firefighters; Kim will also add as a benefit for volunteers in the drafted, digitized policy manuals.

Motion: Commissioner Barber moved to approve membership into the Fire Commissioners Association..

Second: Commissioner Andreason seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

Amazon	\$496.97	training equipment
Chris Wilmoth	\$850.00	truck repair
Century Link	\$ 74.62 911	phone
Wilderness Wireless	\$ 85.00	wifi
My Place	\$100.00	meeting room rent
Walmart	\$ 52.96	fire proof lockbox
Boise County Tax Collector	\$ 138.74	solid waste
Exxon	\$ 68.97	fuel
Idaho Power	\$ 260.96	electricity
Kim Barker*	\$ 22.74	digitize documents
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	\$2150.96	

Motion: Commissioner Longden moved to approve the treasury report as presented.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

Old Business:

- *Commissioner Andreason found the Placerville Fire District map and contacted the State Tax Commission, who he hopes to hear back from next week; Trevor and Chief Bourret are working on a digitized map with the 2024 annexations. Commissioner Andreason will keep the other Commissioners looped in on progress. Commissioner Andreason recommended the District look at the modernization plan to make sure the land and the planned pumps are represented so it can be shared with Jessica Nichols / Terracon Foundation to further secure a recent grant. Commissioner Andreason again turned in the signed Taxing District information form to the county.*

Linda shared that the grant for radios is in Commissioner Andreason's name so she will need his signature. Tyller shared that the radios are being programmed right now; the programmer will make an information sheet so people know what the buttons do.

- *Status of the website / redirects. Karen Andreason discontinued the "old site"; both sites may return in a search; Kim will connect Josh McAllister and Karen for any additional redirects that may help. Kim will work on search optimization of the new site; work remaining on the new site includes posting 2024 documents, continual improvements on the transparency page, and the Policy and Training pages pending Commissioner policies and standard operating procedure (SOP) review and department training materials.*

Tyller Longden reminded the Commissioners that Google Workspace accounts are about \$8/account/month and accounts are month-to-month; this provides dedicated emails for the District so private accounts don't have to be used and dedicated accounts are transferrable as volunteers exchange.

Motion: Commissioner Longden moved to approve Google Workspace accounts for the Commissioners, Chief, Treasurer, and Secretary.

Second: Commissioner Andreason seconded the motion.

Vote: Vote: All in favor.
Outcome: The motion carried.

- Routing of 501(c)(3) donations. *Discussion about designated donations and the importance of keeping track of these; Linda shared all should be tracked by the District and she is in contact with Friends of Placerville and the Rural Firefighters Support Fund (RFSF). Linda and the 501s will work together to create a list of donations; Linda plans a separate treasurer's report for donations received and any specifications for the use of the funds. Kim shared Friends of Placerville has a link to donate on the new District website so to please share anything similar that RFSF may have and she can put it on the site too.*

New Business:

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* = Action Item

Public Input: There will be a 3-minute time limit for each speaker.

- Alice:
 - Clarified the cost of Google Workspace would be greater than \$500/year.
 - Reviewed the budget reporting and said it looks like the District \$334.00 over budget with the Oct and Nov Communications expenses. Commissioners shared that the Oct and Nov expense for radios (radio repairs, new batteries for getting by on the old radios) was not recurring.
 - Asked for clarification on the dinner tonight and if Friends of Placerville would need to help. Chief and the commissioners shared it was a Centerville invite

Administration Calendar Pending Requirements

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Request for Future Agenda Items

- District mapping.
- Modernization plan.
- Google Workspace.
- Review of SOPs / Policies (Kim will reach out to Commissioner Longden).
- Action Item: Incident fees

Executive Session

No executive sessions were called.

Adjournment

Commissioner Longden adjourned the meeting at 11:01am.