

Placerville Fire Protection Dist. Inc.
Regular Commissioner's Meeting Minutes
April 12, 2025, 10:00 am Firehouse

10:00 am – Commissioner Longden called the meeting to order, and a Quorum was established.

Commissioners present: (Will Longden, Rick Barber, Tom Andreason)

Staff Present: (Treasurer Linda Jones, Assistant Fire Chief Tyller Longden, Chief Andrew Bourret by phone)

Pledge of Allegiance

Minutes: Commissioner Barber made a Motion to accept the February and March Minutes, Commissioner Longden seconded. The Motion passed Unanimously with all 3 commissioners voting yes

Correspondence: We received an invitation to the SFCA Annual Conference which is May 12-14 in Sun Valley. It is cost-prohibitive for us to attend right now.

We received an Id. Dept. of Lands: Rural Fire Capacity (RFC) Grant Program Application with a May 30, 2025, Application Deadline. It is a \$5,000 matching Grant.

Chief's Report:

Calls: There have been no calls since the last meeting.

Training: All Firefighters have been recertified in BLS and Basic First aid.

Our firefighters have attended 3 joint training events with Centerville in the last month.

Within the next year (hopefully this fire season) Placerville Firefighters will be attending a live structure fire training event hosted by Centerville Fire.

Assistant Chief Longden Thanked Chief Baumhoff of Centerville Fire for his cooperation in helping our volunteers attain a higher level of training.

Maintenance: Josh Nopens will be replacing the Pump on Engine T-421 before the next meeting. Josh also did a basic inspection of the other engine, and provided a list of needed maintenance to Commissioner Longden. He also greased all the various greaseable zerks on the engines.

New Medical Instructor: Assistant Chief Longden put forth the idea of having Christol Longden get certified in BLS so that in the future she can act as our BLS training instructor.

Trail Creek Dry Hydrant: Chief Bourret Would like to pursue a permanently mounted pump at the Dry Hydrant to make supplying water more convenient. Chief Bourret also said an anonymous donor would like to aid in funding this project. Chief Bourret will have more information at the next meeting.

Treasurer's Report: Bank Balance as of 4/1/2025 was \$57,132.02. Commissioner Andreason made a Motion to pay the bills as presented, Commissioner Barber seconded. The Motion passed Unanimously with all 3 commissioners voting yes

Idaho Power - \$268.18

Century Link - \$68.48

Wilderness Wireless - \$85.00

Idaho World Publishing – 17.28

Placerville Irrigation – 125.00

Pie in the Sky – 3,482.09

Pie in the Sky - \$35.00

Linda Jones – 86.33 Reimbursement

Tom Andreason – 21.08 Reimbursement

Secretary's Report: We have 2 active grants. 00244- We have initiated the closeout process. 16940- We are submitting about \$1,300 of receipts for PPE purchases we have already, and we will present requests for another \$12,000 of itemized PPE. My hope is for Boots (White), gloves, hats-3, shirts-3, Carhart pants2-3, coats, large bags, whatever Andrew and Tyler can come up with.

Old Business:

- Discuss and assign Staff/Commissioner duties regarding Subscription Policy planning. Tabled
- New Radio program. Tabled
- Josh and Heather Nopens were able to find the pump we need for the Tender for \$3,482, and Josh can put it in within our budget approved for that item. Commissioner Andreason made a motion to allow that purchase and installation by Josh, Commissioner Barber seconded. The Motion passed Unanimously with all 3 commissioners voting yes

New Business:

- It was determined to announce the Commissioner seat Vacancies in August for the November vote. Commissioner's seats 1&2 will have mandatory notice in Idaho World.
- Discussion was held regarding a Debit Card for Treasurer Linda Jones, to make payments to AUTO Bills: phone, electricity, wilderness wireless, etc. Commissioner Andreason made a motion to allow this card for the stated purpose. Commissioner Longden seconded. The Motion passed Unanimously with all 3 commissioners voting yes.
- Discussion was held on future Voter Sub-District lines so we can announce 2 Commissioner openings for November. Commissioner Longden made a Motion to establish the Voting Subdistrict lines as follows: **Voting Sub-District 1:** Star Ranch 4,5,6,7 and Trail Creek. **Voting Sub-District 2:** Star Ranch 1,2 3, 8 and Primrose. **Voting Sub-District 3:** Placerville, Quartzburg and areas outside Star Ranch and Trail Creek. Commissioner Barber seconded. The Motion passed Unanimously with all 3 commissioners voting yes
- Debit card for Gas purchases (Commissioner Andreason volunteers to do gas purchases) or be able to pay individual delivering gas up here to us. Tabled
- Discussion was held regarding Professional e-mail addresses and ways to make transfer of power easier in the future. It was decided to use G-mail accounts to be determined.
- Discussion was held for PFPD personnel covered under Insurance and Associations with the following information:

ICRMP: We are up to date (Oct.) and all Firefighters, Commissioners and Staff are covered.

SIF (State Insurance Fund). We are up to date (Oct.) and all the firefighters are covered.

ISFCA. :AD&D, death & dis: Up to date LIST all firefighters. Policy in effect 1/2025.

Boise Co Firefighters Assn. FEB. \$50 ???

- Discussion was held on approval of the essential bills being paid for fiscal year 2025 when they are received (phone, lights, wilderness wireless). Commissioner Longden made a Motion to pay those bills when received to avoid problems. Commissioner Barber Seconded. The Motion passed Unanimously with all 3 commissioners voting yes
- Adding Commissioners and Staff to ICRMP AD&DD Policy can only be done when policy is renewed.
- Discuss and act on shortage of SCBA masks.

Action Items:

- Discussion was held on training equipment available from Tschan. Commissioner Andreason made a motion to purchase \$750 of equipment from Tschan, Commissioner Longden seconded. The Motion passed Unanimously with all 3 commissioners voting yes

- Discussion was held to purchase a new computer designated to Treasurer for PFPD use only. This will facilitate easier transfer of duties and PFPD information and records. Commissioner Longden made a motion to authorize \$500 for the purchase of the new computer, Commissioner Barber seconded. The Motion passed Unanimously with all 3 commissioners voting yes. This is possible with savings not paying Linda.

Public Input: There will be a 3-minute time limit for each speaker.

Administration Calendar Pending Requirements: Next required submission.

Request for future Agenda items:

Adjournment: