

**Placerville Fire Protection District
Emergency Special Commissioner's Meeting Minutes
April 19, 2024, 11:00 am Fire Station**

11:05 am - Call the regular meeting to order.

Commissioners present: (Sandra Sprague- Clark Cassel- Nick Couvillier arrived 10 minutes after discussion began and was filled in by Secretary Andreason)

Staff Present: (Chief Bourret, Tom Andreason)

New Business:

Discussion was held by all parties present on how best to allow the Transfer of Funds from a Budget item with excess funds to a Budget Item in need of additional funds.

Action Items:

Commissioner Cassel made a Motion to Adjust the 2023-2024 Budget to allow for necessary movement of Funds from one Budget item to another, to cover shortfalls in that area.

Commissioner Couvillier seconded the motion, which passed unanimously with 3-yes votes.

Specific Fund Transfers are as follows: Excess Funds of \$12,000 transferred:

\$4,000 from Payroll Note: In the May meeting we will need to increase this item by \$625.

\$8,000 from Training

\$12,000

Excess Funds of \$12,000 transferred:

\$750 to Utilities (Century Link)

\$300 to Snow Removal

\$5,475 to Equipment Maintenance

\$5,475 to New Equipment

\$12,000

Secretary Andreason was assigned the following:

- Produce necessary paperwork for records.
- Follow normal PFPD meeting guidelines to inform Public (and County Clerk's Office if necessary} of these actions taken.
- Report actions taken in the May Commissioner's Meeting

- Research and determine what actions and notifications are necessary for PFPD to Amend the current Budget in the May Commissioner Meeting to increase the overall budget by \$12,000, from funds already in the account, or expected to be after receiving expected additional yearly Tax Revenue.

The meeting was adjourned at 12:00 noon.