

**Placerville Fire Protection Dist. Inc.**  
**Commissioners' Regular Meeting Minutes**  
**April 11, 2026 10:00 am at Placerville Fire Station**

10:00 am - Call the meeting to order. Establish Quorum.  
Commissioners present: Rick Barber, William Longden, Tom Andreason  
Staff Present: Treasurer Linda Jones, Secretary Kim Barker  
Pledge of Allegiance

**Approval of March Regular Meeting Minutes**

Agenda listed February Regular and Special minutes for approval, but this was a typo. Kim clarified it would be the March minutes to approve.

**Motion:** Commissioner Longden moved to approve the March meeting minutes as presented.

Second: Commissioner Barber seconded the motion.

Vote: Tom abstained from voting.

Outcome: The motion carried 2-0.

**Correspondence**

No correspondence received.

**Chief's Report**

(Calls) Since the last meeting there's been 1 medical call.

(Apparatus & Equipment) We have the majority of the components required for drafting, and multiple engines have been proven to be draft capable:

401: New draft line from Bruce Baumhoff along with a foot valve. Purchased the needed adapters to use the new hose, and have drafted with the engine.

425 (the Tender): New draft line, a foot valve, and changed the engine's fittings to National Hose (NH) thread from camlock.

441 (the Green Machine): New hard-line and a foot valve; will pull the faulty valve off the engine to source a replacement. On April 4, the positive cable running from the starter to the main battery switch got pinched between the frame and a k member. This caused a short which burnt out the main battery switch. Rod, Ben, Lucas, and the Chief built a new cable and got the truck home. Since the engine needs to be taken out of service to fix the valve, which may take a couple of weeks, the Chief decided to do the fix now while the battery switch is in need of repair. 442 will serve as first out for wildfires in the interim.

445: New hard-line, and a foot valve, and have demonstrated the engine's ability to draft. Bruce Baumhoff was gracious enough to educate the team on how the exhaust primer system works.

(Water) All engines except for 441 are now in service, and full of water; thanks to the apparatus work, Placerville Fire has drafted out of the Trail Creek Dry Hydrant for the first time with 445 and 425. Chief T Longden would still like to pursue the 4" and 2" risers discussed last meeting as a potential improvement over the previous 6"; the Chief has priced parts for this improvement and it will come in at under \$1,000, but will hold off on this project until after the sale of at least one engine.

(Fuel) A 300 gallon raised diesel storage tank was donated by Ray Rice and firefighter Rod Bartlett. Commissioner Barber asked if a containment would be necessary; it was suggested the Chief connect with Tim Horting to discuss. Linda asked about the location and mentioned the new lot behind the Placerville Station. Commissioner Barber shared that in the last City Council meeting the Friends of Placerville talked about building a small storage shed back there.

(Personnel and Staffing): 2 new volunteers since the last meeting, one of whom is a career truck driver who is excited to operate the tender; the Chief is talking with 4 more individuals who are interested in volunteering. The

team has completed basic life support refresher training, and participated in a live burn exercise that was hosted by Centerville Fire; Thorn Creek, and Robie Creek fire departments were also present; the team has also been doing engine and drafting drills. Volunteer morale is up, and the men are satisfied with the direction the department is heading. Between cooperation with Centerville, new found draft capabilities, and the progress being made on the Mud Flatts pump station the men are in high spirits.

(4x4 Structure Truck) There is a structure engine in Pocatello that has an asking price of \$14,500 that will serve our needs better than the 401, but until the Chief and Tim Horting can look at it, there are no guarantees. The truck is a diesel, 4x4 with automatic transmission that was in service until Spring when it was retired due to the owners getting a grant for a new engine. Commissioner Barber asked how the truck will be brought back to Placerville; Tim Horting has contacts for transport, it's possible the truck may be transported to Boise then driven to Placerville. Commissioner Longden asked where it would be stored; the Chief responded it would be parked at the Placerville Station in the house and the 401 would be moved outdoors; the 401 is a good 2-wheel drive truck but it's just not what is needed in the area; the Chief values the truck at \$18,000-\$20,000 sale price and will ask the Chief's Association for interested buyers.

### Treasurer's Report

Balances and expenditures presented.

Google	\$ 58.20	work space
Hot Rod's Repair	\$ 80.00	truck repair
Century Link	\$ 74.57	911 phone
Walmart	\$ 20.63	file boxes
Chevron	\$ 95.37	fuel
Ray's	\$ 88.07	non-ethanol fuel
Garden Valley Market	\$ 5.71	wiper fluid
Wilderness Wireless	\$ 85.00	wifi
Fire Hose Direct	\$ 3,729.94	hose & fittings
Placerville Irr. Dist.*	\$ 175.00	city water
Idaho Power	\$ 235.80	electricity
Custom Pump Services*	\$ 1,500.00	pump inspection
Tschan Morse*	\$ 437.00	training
	<u>\$ 6,585.29</u>	

**Motion:** Commissioner Longden moved to approve the treasury report and bills as presented.

Second: Commissioner Barber seconded the motion.

Vote: Tom abstained from voting.

Outcome: The motion carried 2-0.

Budget Amendment Resolution: Structure truck money will come from Chief's Project, Misc, and Reserve line items to get the Vehicle line item high enough to cover the potential purchase with enough left for maintenance. Commissioner Andreason asked what will be the remaining in the Reserve and Linda responded \$3500; the Vehicle funds could be transferred back if the purchase does not work out or kept in the Vehicle line item and ready for the next purchase opportunity.

Linda read the transfers, \$634.93 from Reserve to Communications (puts the District's 10% match for radios back in budget), \$8,541.04 from Grants to Communications (this is the 90% from the Radio grant), and \$4,500 from Chief's Project plus \$2,200 from Miscellaneous plus \$6,800 from Reserve all to go to Vehicles for a total of \$13,500 to Vehicles; overall amount transferring across the different line items is \$22,675.97.

Commissioner Longden noted the transfers would zero out the Miscellaneous line item and the Chief's Project line item would also be depleted. Commissioner Barber agreed with the transfers.

**Motion:** Commissioner Longden moved to approve Budget Amendment Resolution 2026-A-2 outlining the budget line item transfers as discussed.

Roll call vote: Commissioner Andreason Yes; Commissioner Longden Yes; Commissioner Barber Yes.  
Outcome: The motion carried 3-0.

### Old Business:

- Guest: Garrick Nelson, Impact fees discussion: Capital Improvement Plan. *Garrick shared they are working to get the advisory committee together; there are a couple of people interested but 5 people are required. The committee will be the reviewers of the Capital Improvement Plan (CIP) that Garrick will put together; the advisory committee roles are an ongoing role: initial steps will be getting the CIP put together, getting the CIP approved, then have the ordinance drafted and approved, then on-going review and maintenance of the plan. The advisory committee is an advisory role with the idea to get public input and ensure fair buy-in on how impact fees are used. The advisory committee will be approved by the District Board of Commissioners and once in place the ball can get rolling.*

*Commissioner Longden asked if the impact fees collected are for the District or City to which Garrick replied, the fees are for the District and the City is in the District so they are a stakeholder; it'd be great to have someone from Placerville City involved on the committee. Commissioner Barber shared the discussion from the last City Council meeting where Councilman Butters wanted to make sure someone from the City should be involved; he also shared there may be some confusion on where the fees go. Garrick pointed out cities can also make a CIP and collect fees for their own capital improvements. Garrick and Commissioner Longden offered to attend a City Council meeting; Commissioner Barber stated these are the first Saturday of the month. Commissioner Andreason asked if fees are related to new building? Garrick replied the fees apply as part of the building permit process in the District. Commissioner Barber shared there's been some talk about pressurized hydrants in the City, and there's at least one with high pressure—the pressurized hydrant / zoning it / underground piping could be a project. Kim asked if the City could leverage Garrick's analysis in their own CIP if they chose since the City is included in the District anyway; Garrick agreed.*

- Incident fees. *Kim asked whether the Commissioners had a chance to review the materials provided by the attorney in January or an update on desired direction or what aspect the District might focus on first. Commissioner Longden has been focussed on the water project. Commissioner Barber suggested looking at it again this month for discussion in the next regular meeting; Kim will send the materials out to the Commissioners for review.*
- District mapping / Idaho State Tax Commission. *Kim announced that the Order of Annexation for Trail Creek and Queen of Hearts approved by the County in Nov 2024 has been accepted by the State Tax Commission for the 2027 tax rolls; the District should expect a letter to this effect in the near future. The letter has Dan Gasirowski's name on it so Kim contacted the Tax Commission about getting Commissioner Longden as a point of contact.*

*Commissioner Andreason shared that it may be easier to switch from subdistricts to an at-large district, then anyone from the District would be eligible for Commissioner seats; once the homes go in at Trail Creek, the District might then consider going back to 3 or even 5 subdistricts.*

- Discuss culdesac access at 41 Ranft Dr Star Ranch #4. *Chief T Longden was contacted about the access; the Chief went down in the 442 and was able to traverse the road without difficulty. The access is more than adequate; the Chief complemented the homeowners on the firewise landscaping. A nearby property owner, Linda, asked if the access was their driveway or the road and the Chief clarified it's the road and there's plenty of road space, clear open-ground, the property is not gated, and it's clear and open. Commissioner Andreason asked Kim Blough if the discussion was covering the concern about access—Kim Blough said it came up as a result of reviewing access and confirmed there was not an issue even though the diameter is less than stated in code. Commissioner Longden asked the Chief if he noticed any issues while out; the Chief commended Unit 2 on mastication and suggested other Units take their HOAs into Unit 2 and look at the difference to inspire mitigation efforts in the other Units. A constituent asked how much area is needed to have a proper turn-around and the Chief said the Department would “make it work” the largest truck is the Tender; Commissioner Barber suggested that the Chief or one of the firefighters go out and look at the specific site.*
- Policy & Procedure Manuals Discussion / Additions / Revisions. \*
  - Social Media

- Passwords
- Digital Records (Retention, Public Requests)

*No action taken. Commissioner Barber suggested bringing this to the next meeting; Chief T Longden added we need a policy for assigning Assistant Chief and Captain positions; the standard process for other Districts seems to be that the Chief makes a selection based on qualifications, then presents it to the Board of Commissioners for approval. Commissioner Barber shared that the positions to be approved by the Board would be just the Assistant Chief and the Captain; Commissioner Barber is in favor of the Chief having who they want for the other positions and the Assistant and Captain positions as well, but have the Board formally approve the Assistant Chief and Captain positions. Commissioner Longden suggested getting something written up and reviewed at the next meeting. The Chief will put something together.*

### **New Business:**

- Guest: Eva Polizzi, Boise County Clerk candidate. *Eva introduced herself to Commissioners and staff in advance of the meeting.*
- Guest: Karen Andreason, Friends of Placerville. *Commissioner Andreason represented Karen (Friends of Placerville), the request is that the Friends of Placerville place a 12x16 storage shed (192 sq ft) to store stoves, tables, etc., for use at fundraising events on the lot behind the Placerville Station. Kim shared some quotes from a surveyor starting at \$4800 for personal property but then decreasing if there was an opportunity to bundle with another property owner or the City who also purchased lots in the auction with the idea to identify the boundary with Brassey street and other boundaries; Garrick offered a metal detector to locate pins and Josh Nopens also offered to help with GIS renderings.*
- Vehicle purchases / sales. \* *No action taken. Kim shared the process would be similar to the process the District followed when the Gator sold last year since the structure truck is likely to be valued over \$10,000 as well; she outlined the process: titles need to be in-hand, a resolution with two independent valuations, posting twice in Idaho World with the date of the sale, then the sale, The condition of the current structure truck has been discussed in the Chief's report; the Chief is going through the process to collect valuations on the current structure truck and will go through the process for Rescue 1 at the same time. The Chief is uncertain where to start with the skid unit (the one that came out of the Gator) so will look for someone who may be able to evaluate that equipment. Linda asked where the titles are and the Commissioners replied upstairs with the other files.*
- Commissioner resignation. \* *Tom Andreason passed a letter to Commissioner Longden stating he is resigning; the Commissioners shared they were sad to see Tom go and also grateful for his work.*

**Motion:** Commissioner Barber moved to reluctantly accept Tom Andreason's letter of resignation.

Second: Commissioner Longden seconded the motion.

Vote: All in favor.

Outcome: The motion carried 2-0.

- Commissioner position. *Kim read an excerpt from IC § 31-1409, stating when there is a vacancy the District needs to post in the Idaho World at least once with the date and time when the board will vote to fill the vacancy, and the deadline for qualified elector residents from PFPD subdistrict 2 who are interested in the position to submit a written letter. The Commissioners determined letters should be emailed or mailed to the Secretary by April 30 and the appointment will occur in the next regular meeting on May 9.*

### **Public Input**

- Linda Sirani, Ranft Drive, Star Ranch: Linda asked for confirmation that they are included in the District; Chief T Longden opened the District map and confirmed they were.
- Garrick Nelson, Crestwood Drive, Meridian: Offered to donate baffles to the department.
- Andrew Bourret, Hopkins, Star Ranch: Shared there's a remarkable group of volunteers in the community and wanted to thank everyone for their service; Andrew called called out Josh Nopens, Tom Andreason, Rick Donovan and others with special note to Tom for his rebuilding efforts and getting the District squared away with the government forms. Andrew thanked the Commissioners and staff and Tyller for being in the role of Chief.
- Tyller Longden: From the volunteers to Tom, we are sad to see you go and grateful for all of your work.

## Request for Future Agenda Items

- Subdistrict 2 Fire Commissioner appointment. \*
- Impact fees.
- Incident fees.
- Policy & Procedure Manuals Discussion / Additions / Revisions. \*
  - Social Media
  - Passwords
  - Digital Records (Retention, Public Requests)
  - Assistant Chief & Captain appointments

## Executive Session

Executive session §74-206 (a)(b) \*

Chief T Longden requested an executive session pursuant to Idaho Code §74-206 to consider personnel matters under Idaho Code §74-206 (a) and (b).

Per Idaho code section 74-206 (a)(b), Commissioner Longden moved to enter an executive session to discuss personnel matters as requested by the Chief.

Roll call vote: Commissioner Longden Yes; Commissioner Barber Yes.

Outcome: The motion carried 2-0.

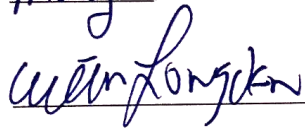
Commissioner Longden called the executive session into order at 11:16 am. Commissioner Longden called the regular meeting back to order at 11:28 am. No decisions were made.

## Adjournment

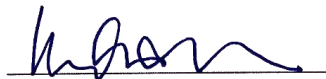
Commissioner Longden adjourned the regular meeting at 11:29 am.

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MINUTES APPROVED by the Board of Commissioners of the Placerville Fire Protection District this 9<sup>th</sup> day of May, 2026.

  
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William Longden, Chairperson

  
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Kim Barker, District Secretary