

Placerville Fire Protection Dist. Inc.
Commissioners' Regular Meeting Minutes
March 14, 2026 10:00 am at Placerville Fire Station

10:00 am - Call the meeting to order. Establish Quorum.

Commissioners present: Rick Barber, William Longden, Tom Andreason - present by phone

Staff Present: Treasurer Linda Jones, Secretary Kim Barker

Pledge of Allegiance

Approval of February Regular and Special Meeting Minutes

Review/Amend/Approve the Minutes *

Motion: Commissioner Longden moved to approve the February special and regular meeting minutes as presented.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

Correspondence

Linda received the following

- Annual ICRMP form
- ICRMP conference for fire commissioners training, located in Coeur d'Alene, runs March 26-28, the ICRMP seminar is 4 hours. The Commissioners expressed interest in attending.
- Bill from the City of Placerville for irrigation. The bill increased by \$50.00, the cost of a dry lot, which is the lot behind the station.
- MSBT LAW invoice received for discussion with Commissioner Andreason, no charges.

Chief's Report

Calls: Since the last meeting we have had one call. It was a medical.

Apparatus & Equipment: None of the engines will draft for one reason or another. Interim Chief T Longden listed a variety of repairs:

401: No foot valve, Draft line is old, stiff and unreliable.

Solution: Bruce Baumhoff has 2 sections of hardline he has offered us, we just need 2 fittings to make them fit the engine's intake. We should also acquire a foot valve.

425 (the Tender): Leaky fittings, No primer pump, Draft line has holes.

Solution: Replace the fittings with 4" NH threaded fittings, Mount the primer pump that we removed from the old structure truck outback, Purchase new 4" draft line.

441 (the Green Machine): No 1.5" Hardline, No foot valve, Leaky tank shut-off valve that causes loss of vacuum when drafting.

Solution: Purchase new 1.5" hairline, Purchase foot valve, Replace leaky tank shut off valve.

Commissioner Longden suggested touching base with Mike Berg.

445: No 2.5" hardline without severe leaks, No foot valve

Solution: Purchase new 2.5" Hardline, Purchase new foot valve

These solutions should allow every fire engine the ability to draft reliably. I have assembled a list of needed components which will be about \$4500.00 and we attack this in stages.

The priority is the tender because we need it to draft, and it's also the most expensive (about \$1600.00) because it needs the most work, then the structure truck and the wildland engines to follow. Commissioner Barber asked why the structure truck over the "green machine"? Interim Chief responded it's only about \$200 for the structure truck repairs and he hasn't located the valve needed for the "green machine" but it could be \$600-700.00.

Commissioner Barber followed up by asking, what engine would be likely be using? The Interim Chief thought the 445 would be most likely and his would be fairly cheap, we just need the hard line; carries ½ tank of water. Commissioner Barber emphasized the use of the “green machine” over the structure truck given the “green machine” is more often used,

Commissioner Longden asked for a breakdown for each vehicle; the Interim Chief has this ready. Commissioner Andreason asked for a clarification on the total cost. The Interim Chief stated \$4500.00 Linda confirmed this is budgeted and the funds are present in the current budget. Commissioner Andreason moved to fix everything since the funds are available.

Trail Creek Hydrant Improvement: Discussions with Chief Baumhoff about an interesting solution to the Trail Creek Dry Hydrant drafting issue. Due to the extreme weight of water it takes a pump of significant size and capacity to achieve a steady flow through a 6” pipe. This problem is compounded by the length of the lift to get water to pump level out of the water table. When Chief Bourret had a flow test done at the hydrant, they had to remove the dry hydrant fitting from the top of the stand pipe, leaving us an interesting opportunity.

The suggestion is that instead of remounting the 6 inch fitting we instead drop a 4” pipe and two 1.5” pipes into the water table to form a Y and use them to raise 3” of water. This will give us the ability to draft from the hydrant with both our high flow pumps (401, 425), and with our low flow wildlands engines (441, 445). The Interim Chief is in favor of this solution as it fixes multiple potential problems related to trying to draft at that site; the solution shouldn’t be too expensive, some PVC, 6” cap, and a couple of fire thread fittings.

Commissioner Longden asked if there would be any issues in the future if anything needed to change at that site. The asner was no. Commissioner Andreason mentioned that if an electrical source were present near the site, a relatively inexpensive pump could be placed there as well. Interim Chief T Longden agreed it would be ideal for the powered pump; this solution still needs some research and it would help in the immediate future.

Diesel fuel storage: Storing diesel on site should be a priority so the trucks can be kept full. Commissioner Andreason asked if the quick response truck can be taken down with 5 gal cans to fill both trucks; the Interim Chief shared the Fire Department does not own any diesel cans so it would be great to track down the taller diesel cans for the District; currently using volunteer cans.

Personnel: Talking with people who may be interested in volunteering for the department; some are former volunteers and others former firefighters from other areas.

Training: Since January the team trains every two weeks, on Sat in Centerville for structure training courses to meet the county mutual aid training requirements; the guys are picking things up quickly and engaging; one fighter will attend the firefighter 2 in Centerville and the rest will attend the RT 130. In April, all volunteer firefighters will attend the medical refresher training course; the costs will be less this year since the District has all of their own equipment, but training costs have increased... so marginal cost savings. The trainer will need to be paid on site the day of the training. Commissioner Longden suggested touching base with Judy Berg. The Interim Chief said Judy Berg can help us with training but she is not certified for American Heart Association training, which are required for certification. Interim Chief shared he’s volunteered to be training certified and others on the force are eligible too.

Rural Firefighters Support Fund (RFSF): The Interim Chief will attend the March RFSF meeting; Trevor Howard shared the importance of having an official document that RFSF can use as the basis for grant applications; the District’s “Modernization Plan” can be the basis for this.

Commissioner Barber sent Interim Chief T Longden the Idaho Department of Lands (IDL) grant, who sent it onto the grant writers; the Interim Chief thought the grant may work well for Star Ranch fire mitigation of ladder fuels in common areas to prevent against crown fires; the County will also aid in mitigation on the main road; the IDL grant may work well to help pay labor for fire mitigation in Star Ranch or Placerville City. The application

window is from Mar 23 - beginning of May. Linda pointed out the grant was reimbursement funds so the money would need to be sent first, then the District would be reimbursed.

Treasurer's Report

Bills/Payables *

Century Link	\$ 74.57 911	phone
Wilderness Wireless	\$ 85.00	wi-fi
Idaho Power	\$ 273.11	electricity
Amazon	\$ 39.20	radios
Hot Rod's Repair	\$ 560.00	truck repairs
MSBT Law	\$ 640.00	legal fees
Gold Mine Gas	\$ 46.34	fuel
Communications NW*	\$ 316.95	adios
\$ 2030.95		

Motion: Commissioner Longden moved to approve the treasury report and bills as presented.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

Budget Transfers *

Budget Amendment Resolution *

Linda talked through the budget resolution for line item transfers totaling \$2,150.00 from the Reserve budget to be distributed building maintenance (\$1,000; 2025 garage door repairs put this item in the red), communications (\$1,000.00), taxes (\$100.00; 2025 purchase of new lot), and water (\$50.00; 2025 purchase of new lot).

Commissioner Andreason shared the reserve fund was created as a way to easily move money should there be a short fall; that going forward, the reserve fund would be a great way to ensure the District can cover expenses within the approved budget. Interim Chief T Longden shared the Communications transfer offsets cost of batteries prior to receiving the Idaho Department of Lands (IDL) radio grant; that Communications will continue to be at a deficit until the grant moneys are received since the grant required for the money to be first spent, then the grant releases the fund and this may take a month or two.

Motion: Commissioner Longden moved to approve the budget transfers as presented for \$2,150.00 from Reserve to be distributed as stated.

Second: Commissioner Andreason seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

Motion: Commissioner Barber moved to approve Budget Amendment Resolution 2026-A-1 outlining the budget line item transfers.

Roll call vote: Commissioner Barber Yes; Commissioner Longden Yes; Commissioner Andreason Yes.

Outcome: The motion carried 3-0.

Old Business:

- Water pump / house discussion.
 - Guest: Bruce Baumhoff

Commissioner Longden called on Bruce Baumhoff to speak. Bruce requested a plan to ensure everyone is on the same page; a plan for everything including the benefits: ability to pump water, fill trucks rapidly. Bruce suggested not placing a pump at Trail Creek that Mud Flatts is more centrally located to Centerville, Placerville, and Star Ranch. Commissioner Longden then called on Fred Baumhoff to speak

about Mud Flatts; Fred reiterated what Bruce said, that the District needs a plan and they'll make it happen; Commissioner Longden shared the District has \$14K to the project; Fred expressed agreement with use of the land. Commissioner Andreason shared, as soon as the signed paper from Fred for the land is received that Tim Horting can approach Idaho Power.

- Impact fees discussion: Capital Improvement Plan.
 - Guest: Garrick Nelson

Commissioner Longden called on Garrick Nelson; Garrick provided printed packets including information on state statutes for impact fees, legislation pending in the house to reduce barriers for establishing impact fees (HS 766) and to revise how impact fees might be applied (HS 767) if approved. Garrick reviewed State requirements for forming an Advisory Committee that would work with stakeholders to formulate the Capital Improvement Plan (CIP). See [Appendix A](#) and [Appendix B](#) for resources provided at the meeting.

Commissioner Andreason asked if grants can be used to cover the costs involved with a CIP? Or once the plan is in place, what will be the District's costs? Commissioner Barber asked the same and went to ask, are there any restrictions to how the District covers their 50%? Interim Chief T Longden restated the questions, what will be the cost of the CIP? Garrick reiterated he is volunteering his portion but that there will be some legal costs; the Interim Chief suggested contacting Garden Valley to learn more about their overall cost and benefits. Commissioner Andreason thought a range might be like \$5-30K to which Kim and the Interim Chief suggested funds might fall across different fiscal year budgets. Grant writing and 501s were also suggested as means to assist with offsetting overall costs. The Commissioners were in agreement to start the initial analysis and move forward. Garrick offered to start work and perhaps use the Town Hall to identify potential members for the Advisory Committee;

Commissioner Andreason asked what was an approximate impact fee per development lot; Garrick shared non-residential fees will be per sq foot; if residential, a standard fee; the actual fee amount would be determined by the CIP work. Commissioner Barber asked how fees would be collected? Garrick said through the County unless revisions pass, then the District may have other options for processing the fees. A community member asked if the fees were taxes for new building? Or a new tax for existing buildings? Garrick said impact fees would cover new development on new lots and new development on existing lots.

Garrick reiterated the difference between a CIP and the District's Modernization efforts is it's a 5-10 long-term plan, whereas the Modernization Plan is shorter term 1-2 year focused plan on immediate operational needs; Garrick summarized the next steps: getting the committee together, gather some points; talk with 501s to keep folks aligned and informed. Commissioner Longden thought the District could provide some additional information to help out at the next meeting.

- Policy & Procedure Manuals discussion.
 - Social Media
 - Passwords
 - Digital Records (Retention, Public Requests)

Kim made the drafts available for Commissioner review in their accounts and suggested an action item on the next agenda. Interim Chief T Longden shared the benefits of the digital accounts and the transferability of District documents; Commissioner Longden shared the District is working hard to focus on the positions/roles doing the job rather than the people to help with longevity. The Interim Chief shared on this point that Josh's email used to connect accounts to the website will be replaced by an Assistant Chief email and that if the Commissioners are satisfied with this model, the District can save about \$113.00 by moving to annual billing.

New Business:

- Chief resignation *

Motion: Commissioner Longden moved to accept Andrew Bourret's letter of resignation received over email February 28, 2026.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

- Chief position *

Commissioner Barber said he would like to see Assistant Chief Tyller Longden with all of his capabilities and leadership skills be promoted into the Chief role. Kim shared the District policy manual stated it is in the Board of Commissioners' power to appoint a fire chief.

Motion: Commissioner Barber moved to promote Assistant Chief Tyller Longden into the position of Fire Chief.

Second: Commissioner Andreason seconded the motion.

Vote: All in favor.

Outcome: The motion carried (2-1).

Per § 74-404 Commissioner Longden abstained from the voting.

- Vision statement for the District *

Fire Chief Longden shared copies of the District's Modernization Plan ([Appendix C](#)) that can make the operational force of the fire department as great as it can be. The plan outlines water supply; apparatus replacement strategy leveraging vehicles that are currently unused; that while we have big picture CIP, the Modernization Plan is focused on what the department needs in the near term; the plan is a living document that can help 501s with grant writing. The Chief noted the operational aspects of the plan including covered parking for engines on the new lot behind the Placerville Station; the "meat and potatoes" is the apparatus replacement strategy that includes continued liquidation of unused equipment and to get equipment better aligned with department needs. Discussion followed about equipment located online that meets the needs, but deals on the market now may not be there next week so there is no guarantee that the apparatus available for purchase presently will be there in the future.

Commissioner Tom asked whether the District also needed an updated Placerville Fire Protection District fire mitigation plan? The Chief responded that the 2025 plan goes to 2027; he will confirm this.

Commissioner Barber also mentioned the County's Hazard Mitigation plan is now available. He invited Jordan Jones to speak to the newly adopted hazard plan at a future meeting.

Motion: Commissioner Andreason moved to accept the Modernization Plan as presented.

Second: Commissioner Longden seconded the motion.

Vote: All in favor.

Outcome: The motion carried.

* = Action Item

Public Input: There will be a 3-minute time limit for each speaker.

- Rick Donovan: Question to Garrick, at what point in the plan do you enter into negotiations with a developer? Garrick said the Advisory Committee would be the resource; that developers working in the area now could be on the committee if they meet the qualifications. Rick then asked what would happen if the developer left mid-project; Garrick shared that the process at the County includes a lot of safeguards and Rick could learn more by contacting the County. Commissioner Andreason shared that of anyone who has comments / suggestions to put them in writing for the Commissioners.
- Carolyn Brassey Chandler: Shared they hired a forester who had offered to do a training seminar or share info with the department on burns, commercial logging operations, etc. Carolyn will start logging / thinning once again

and this also includes a fire / mitigation plan to account for the materials left from a logging operation; Commissioner Longden and Chief T Longden thanked Carolyn; the work is a first defense against a Star Ranch incident. In turn, Carolyn shared their commitment to the community.

- Kim Blough: Shared there has not been an active Trail Acres Inc.; an initial interim board has been established. There are 24-acres of common ground in Unit 4 of Star Ranch with about 4 full time residents; People are taking interest in Trail Acres again because of insurance concerns; the committee is wanting to work more with the community to get momentum around cleanup. Commissioner Longden asked about the timing of the meeting. Kim Blough replied around July 4; he will reach out to the District to invite District members.
- Carolyn Brassey Chandler suggested to Kim Blough to share/post what is being learned so she and the community can learn too.
- Rick Donovan: Shared USAA employed someone in Boise to work with Rick if there was a fire incident on the property; Chief T Longden shared that the Paradise Valley, California fire gave rise to private / contract fire fighters. Contractors arrive ahead of time to triage / assess the structures that might withstand fires; assessment is usually 1) unsavable 2) stand alone (structure reasonably protected without firefighting) 3) take and hold (structure is savable with firefighter protections). The Chief suggested that if contracted firefighters are a part of insurance, be aware that the triage / assessment report may influence insurance rates. Commissioner Andreason mentioned contract firefighters would only protect the properties designated by the insurance.
- Kim Barker: Asked Garrick how the CIP would work given Placerville is a municipality. Garrick responded by sharing that the House Bills involved Star and Middleton Fire districts which both overlap several cities as a potential model. If the House Bills are approved, it may be easier for the Districts to work with municipalities.
- Garrick Nelson: Shared he will work with Alex Gross with Boise County Planning and Zoning to get started on Monday, April 13 at 9:30 or 11.
- Kim Blough: SHared the fire department turn around in Unit 4 has trees growing in that are starting to block the drive.
- Matt Houle: Shared in relation to the water / pump station project and now with the pledge for Mud Flatts, if connected to the grid and given red flag warnings and Idaho Power the District may need a generator backup to pump water; Matt also suggested the same for home owners. Matt extended thanks to Garrick Nelson for getting involved; commended Tyller on being on the right track, and appreciated the attention to getting the District where it needed to be for the upcoming fire season. Matt also shared he is also a forester and has worked with Dick Vanderberg. Matt also shared he's willing to get involved with helping people to understand how to manage the forests.
- Tyller Longden: Shared Erin Arnold fundraising event over Memorial Day weekend for the District at the Placerville Plaza. This may also be a good opportunity to get information to the community.
- Garrick Nelson thanked the attendees for being present and encouraged continued engagement.

Request for Future Agenda Items

- Impact fees discussion: Capital Improvement Plan.
 - Guest: Garrick Nelson
- Incident fees.
- District mapping/ Idaho State Tax Commission.
- Policy & Procedure Manuals discussion.
- Policy & Procedure Manuals Addition / Revisions. *
 - Social Media
 - Passwords
 - Digital Records (Retention, Public Requests)

Executive Session

Executive session §74-206 (a)(b) *

Per Idaho code section 74-206 (b), Fire Chief T Longden moved to enter an executive session to discuss fire personnel.

Roll call vote: Commissioner Barber agreed; Commissioner Andreason Yes agreed; Commissioner Longden agreed.

Outcome: The motion carried 3-0.

Commissioner Longden called the executive session into order at 11:54 am. Commissioner Longden called the special meeting back to order at 12:07 pm. No decisions were made.

* = Action Item

Adjournment

Commissioner Longden adjourned the meeting at 12:16 pm.

MINUTES APPROVED by the Board of Commissioners of the Placerville Fire Protection District this 11 day of April, 2026.



William Longden, Chairperson



Kim Barker, District Secretary

Appendix A

Placerville Fire Protection District Capital Improvement Plan Outline

Reformatted for Digital Accessibility March 18, 2026

<https://placervillefire.us/wp-content/uploads/2026/03/2026.03.14-Appendix-A-Placerville-Fire-Protection-District-Capital-Improvement-Plan-Outline.pdf>

Provided by Garrick Nelson

March 14, 2026 Regular Meeting

Appendix B

Garden Valley Fire Protection District, Impact Fee Study & Capital Improvement Plan

Retrieved March 18, 2026:

<https://www.boisecounty.us/wp-content/uploads/2024/03/Exh-5-Impact-Fee-Study.pdf>

BOISE COUNTY ORDINANCE #2024-03

Retrieved March 18, 2026:

<https://www.boisecounty.us/wp-content/uploads/2024/08/Signed-BC-Ordinance-2024-03.pdf>

Provided by Garrick Nelson

March 14, 2026 Regular Meeting

Appendix C

Placerville Fire Protection District Modernization Plan

Reformatted for Digital Accessibility March 23, 2026

<https://placervillefire.us/wp-content/uploads/2026/06/PFPD-Modernization-Plan.pdf>

Provided by Chief Tyller Longden

March 14, 2026 Regular Meeting