Placerville Fire Protection Dist. Inc.
Commissioners' Regular Meeting Minutes
May 9, 2026 10:00 am at Placerville Fire Station

10:01 am - Call the meeting to order. Establish Quorum.
Commissioners present: Rick Barber, William Longden
Staff Present: Treasurer Linda Jones, Secretary Kim Barker
Pledge of Allegiance

Approval of April Meeting Minutes

Review/Amend/Approve the Minutes *

Motion: Commissioner Barber moved to approve the April meeting minutes as presented.
Second: Commissioner Longden seconded the motion.
Vote: All in favor.
Outcome: The motion carried (2-0)

Correspondence

Linda received:

- Idaho Tax Commissioner: Documentation for the annexation of the real property approved by the District andBoise County (year-ending 2024) for tax rolls beginning in 2027.
- Idaho State Fire Commissioners Association: Welcome letter, membership certificate and coverage information for the additional AD&D benefit for the District effective at the time of membership. The Board clarified this is an additional coverage beyond workman's comp and ICRMP.

Chief's Report

3 calls since the last meeting (1 medical, 1 traffic control assist for Law Enforcement, and 1 false alarm fire); also placed us on standby for a medical emergency on the Alder Creek ridge that Centerville was dispatched to on Service Rd 395. The Chief will talk to Bruce about the response area since Placerville is closer.

Chief T Longden and Chief Baumhoff from Centerville are discussing an auto aid agreement between the departments for fire calls; his would be in addition to the county's auto aid program for confirmed fires during the summer; they hope to iron out the details and come up with a model that will serve the interest of both departments fully. This will also include the development of new standard operating procedures (SOPs) dedicated specifically to auto aid.

Apparatus/Equipment: The District has a new type 2 structural engine, engine 405. The Chief, Tim Horting, and Treasurer Linda Jones went to Pocatello on April 20th to inspect the engine; it passed operational inspection, except one issue with the charging system. The engine was purchased for $12,750 and shipped to Nampa for $700 for a total cost of $13,450 ($1,050 under initial asking price). There was a private donation to take the vehicle to Husky Auto Electric in Boise for charging system repair, new batteries, and charging port replacements. On the morning of May 1, two volunteers were taking the engine to Husky for repair and just before the asphalt into Idaho City, the right tires hit up against a soft shoulder which caused the vehicle to go off-road, in an upright position. Multiple tow services were called on scene and the engine was fully recovered within 4-hours. No volunteers were hurt, and the engine experienced only minor damages.

Training: The firefighter attended RT-130 wildland training in Centerville on May 2. This is a recurring training centered around the coming fire season, and assessing lessons learned from last season; firefighters also engaged in standard training on a weekly basis as well.

Grants: The Chief worked with Rural Firefighter Support Fund (RFSF) grantwriter Selena Marquez to submit2 grants (1 was filed for new Wildland Personal Protective Equipment (PPE); 1 for four new sets of Structure Turnouts). These are not matching funds, or reimbursement grants. The Chief will also submit for the annual Idaho Department of Lands (IDL) grant to continue modernizing the District's communications equipment.

The Chief also shared that the District needs to file some paperwork with IDL related to engine 442, which is on loan from IDL AT the same time, the Chief will request a type 6 Wildland engine, and a smaller tender. Commissioner Longden suggested revisiting the use of East Boise County ambulance shed for purposes of parking, especially over winter. The Chief mentioned Centerville, if the snow shed gets built, and that Bruce has offered some parking slots to the District.

After discussions with Chief Baumhoff, Chief T Londgen has adjusted the District's equipment replacement strategy: once the new 405 engine is proven, the Chief will attempt to trade engine 401 (the older 2-wheel drive structure truck) for a tender before trying to sell the 401. The Chief is also working on appraisals for selling vehicles no longer useful to the District.

Treasurer's Report

Checking account and bank account balances reconciled and purchasing account balance reconciled. All approved expenditures cleared the bank leaving approved expenditures of $218.75 outstanding. New revenue from Boise County received and deposited; Placerville City for cost sharing was deposited. Expenditures that were approved, written, and reconciled for the month:

Google	$ 71.25	online workspace
Chevron	$ 62.93	fuel
Century Link	$ 74.57	911 phone
Wilderness Wireless	$ 85.00	wifi
Stinker	$ 193.15	fuel to purchase truck (Pocatello trip)
Big Bear Holdings	$13,450.00	fire truck purchase including shipping
Stinker	$ 150.00	fuel for 405
Linda Jones*	$ 144.15	battery for 405
Idaho World Publishing*	$ 39.60	advertising
	$14,270.65	

Commissioner Longden asked about the battery; the Chief responded they asked Husky for the old truck batteries they are replacing for reuse.

Motion: Commissioner Longden moved to approve the treasury report and bills as presented.
Second: Commissioner Barber seconded the motion.
Vote: All in favor.
Outcome: The motion carried (2-0)

Budget Amendment Resolution *

No longer necessary; no action required.

New Business:

- Subdistrict 2 Fire Commissioner appointment. *

Commissioner Longden summarized the vacant position posted in the Idaho World two times; announced the two applicants sent their letters of interest: Josh Nopens and Tim Horting; commented on the tough decision to be made. Commissioner Barber shared he replaced Tim when he served as Commissioner in the past and praised him for his experience. Both Commissioners thanked Josh for his interest.

Motion: Commissioner Longden moved to appoint Tim Horting to the Subdistrict 2 commissioner's seat.
Roll call vote: Commissioner Barber Yes; Commissioner Longden Yes;
Outcome: The motion carried 2-0.

Kim swore in Tim Horting; Commissioner Horting joined the rest of the Board at the meeting table.

- Vehicle sales. *

  The Chief is waiting on appraisals; used online appraisal tools from a fire apparatus vendor for the old 401 (Ford structure truck), and it comes under $10,000. Chief T Longden is getting a free appraisal as well and if it comes under $5,000, he'll go with the single appraisal. The Chief is aware of two individuals interested in purchasing the 401 and the skid unit, which will leave just the Rescue 1. Rescue 1 was ball-parked at $14,000-18,000. Once everything is sold, the District still needs a rescue vehicle but something smaller, agile 4WD, perhaps a long bed with a drawer unit for carrying a back board and other equipment.

  Linda mentioned all of the titles have been located. The Chief mentioned the green machine was a BLM truck the District did not pay for, but owns.

Old Business:

- Impact fees. *Garrick shared that the Placerville Mayor offered to serve on the advisory committee but as a government entity, he cannot. Some people interested meet the eligibility requirements and others do not. Garrick shared the eligibility requirements for the advisory committee: 2 members in development or real estate; 2 members who are not employed by a government entity; one at-large member. Garrick is planning to share information about the roles at the Memorial Day fund raiser. Garick can still start gathering some data in anticipation of the advisory committee.*

  At the moment, the only new subdivision development that can pull permits is Trail Creek or existing developments where people are building; Harris Creek Heights hasn't reached the final plat stages yet.

  Garrick and Chief T Longden met with Planning and Zoning (P&Z) about these topics to understand more about the County processes; the Fire Chief is the liaison between the County and District and would be notified and provided a chance to respond / coordinate with the District; pre-plats provide an opportunity to review/reply; final plats include a fire mitigation plan from the Chief. They discussed the cistern at Trail Creek, and reminded P&Z about the District's lack of legal access; there was a discussion whether the cistern was in a right of way or if Harris Creek Road is a prescriptive easement. Garrick encouraged P&Z to get out in the field with the District to understand the needs of the District; P&Z is just the approval entity of the development.

- Incident fees. *Kim summarized the in-district fees example from Grangeville where real property and personal property were differentiated. The Board discussed people who had been subscribed to the District's services, but without any billing no one is able to pay-in and subscribe. Kim summarized the annual process for collecting property valuations, and the Board and Chief discussed applying the District's tax rate so fees would not be more than if people were in the District. Kim summarized eligible properties as those being no farther from the station as the one farthest one presently and that property needed to be contiguous. The Board discussed prioritizing looking into out-of-district subscription fees.*

- Policy & Procedure Manuals Discussion / Additions / Revisions. *
  - Social Media *No discussion; no action taken.*
  - Passwords *No discussion; no action taken.*
  - Digital Records (Retention, Public Requests) *No discussion; no action taken.*
  - Assistant Chief & Captain appointments. *This would be an addition to Chapter 2 in the District's Standard Operating Procedures manual. It brings Assistant Chief, Fire Captain, and Fire Code Official positions before the Board for approval since, in the Chief's absence, the chain of command would then assume Fire Chief responsibilities. Commissioner Horting asked if Chief T Longden was comfortable taking on the extra load; the Chief responded he already has the responsibilities, it's just a matter of putting the applications for officer positions in front of the Board.*

    Motion: Commissioner Barber moved to approve ENTER NAME OF DOC as an addition to Chapter 2 in the District's Standard Operating Procedures..
    Second: Commissioner Horting seconded the motion.
    Vote: All in favor.
    Outcome: The motion carried (3-0)

- Water project - land agreement * *No action taken. Commissioner Longden shared that the District is ironing out the details of the lease agreement with Baumhoff LLC for the land for the pump station; that due to the District being a taxing district, certain measures for length of lease and cost will need to be discussed since the payment will come from the current budget. Kim summarized sections regarding refunds if the Lessor defaults, and ensuring the Lessor explicitly permits the District to use the water from the pond; the lease agreement never suggested water rights would be transferred, just that the District has permission to use water and is notified if Lessor water rights are challenged or diminished since the value of the project is access to water. Constituent Tom Andreason offered, tax write offs may also be an option in place of payment; Commissioner Longden shared once ground breaking starts more information will be shared.*

* = Action Item

Public Input

There will be a 3-minute time limit for each speaker.

- Tom Andreason (Star Ranch): Shared that Alice Stefensen donated 70 2x4s that will be available for the water project if needed. Tom also expressed thanks and gratitude for the evolving board.

Request for Future Agenda Items

- Policy and Procedure *
  - Revisit purchasing agent policy
- District at large.
- Impacts fees.
- Incident fees - subscription / map review.
- Vehicle Sales / Purchases *

Executive Session Not taken

Executive session §74-206 (a)(b) * The executive session was not called.

Adjournment

Commissioner Longden adjourned the meeting at 11:28 am.

MINUTES APPROVED by the Board of Commissioners of the Placerville Fire Protection District this 13th day of June, 2026.

William Longden, Chairperson

Kim Barker, District Secretary