

Placerville Fire Protection Dist. Inc.
Commissioners' Regular Meeting Minutes
September 12, 2026 10:00 am at Placerville Fire Station

10:00 am - Call the meeting to order. Establish Quorum.
Commissioners present: Rick Barber, William Longden, Tim Horting
Staff Present: Treasurer Linda Jones, Secretary Kim Barker
Pledge of Allegiance

Approval of August Regular Meeting Minutes

Review/Amend/Approve the Minutes *

Motion: Commissioner Barber moved to approve the July meeting minutes as presented.

Second: Commissioner Horting seconded the motion.

Vote: All in favor.

Outcome: The motion carried (3-0)

Correspondence

- ICRMP Bill: Can be split into two payments; Commissioners Barber and Longden suggested paying all at once.
- Membership service dues for NFPA for \$225: Linda does not have record of the District ever having been a member; Commissioner Barber confirmed the District has not been a member.
- Letter of Compliance from State Controller's Office.
- New policy renewal for state insurance fund (work comp and employee liability).
- A few emails from patch/challenge coin collectors requesting patches/coins. Kim will forward to the Commissioners; Chief Longden mentioned Friends of Placerville 501(c)(3) as a potential resource.

Chief's Report

Calls: Since the last meeting, the department has had one call: a smoke investigation on Hawley Mountain Ridge that was a false alarm. During the investigation, the crew lost communication with dispatch due to being in a shadow; Bruce Baumhoff picked them up in Centerville and served as intermediary with dispatch. The Idaho Department of Lands also spun around nearby cameras to check the horizon.

Fire season: Winding down with cooler temps and higher relative humidity yet there remains risk for fire and the County burn ban remains in effect; Crooked Fire still burning; Horseshoe Bend grass fire near the gravel pit rapidly expanded and led to responses from Horseshoe Bend fire, Eagle fire, Sand Hollow Fire, and the BLM. Fire Chief Longden urged the public to exercise caution, adhere to burn ban ordinances, use common sense, and call 911 if a fire goes out of control. Commissioner Barber shared recent findings that suggested 90% of fires are human caused. The Chief is also attending Placerville City Council meetings and has reviewed fire protection ordinance drafts; Chief T Longden provided input at the last City meeting: the burn ordinance isn't intended to prevent people from roasting marshmallows but to bring the City more in line with the County and to baseline common sense; the Chief emphasized that the City's effort is to define what is safe/reasonable and what is unsafe; the Chief thinks some of the public response may be due to confusion over the purpose of the fire protection plan. The Chief asked if the City would be posting the ordinance before the next meeting; Commissioner Barber didn't think so since it is still under review - for example, even in a burn ban, private fires meeting criteria are possible and that section of the ordinance could be made more clear. Chief T Longden also suggested adding language around a complete ban during red flag events (meaning even exempted fires are banned); Commissioner Barber agreed. The Chief summarized the issue from the perspective of the Fire District: there is no environmental difference between someone in City limits, 300 yards away from a County residence, burning slash or refuse; the fire protection plan makes it easier for the District to understand what should be happening and what needs to be enforced.

Trail Creek hydrant: Fittings and pipes have been purchased; need a PVC cap then the new riser can be installed. The Chief will work with Bruce Baumhoff on the installation.

Training/ISRB Inspection: Every other week training with Centerville; wildland and response time simulations; training on incident command The Department is also getting engines ready for inspection; 1400ft of hose on the structure truck fills the entire space available; tender is also in compliance. Firefighter Andrew Bourret created a spreadsheet that can build reports for each firefighter for defined dates; training categories are aligned with ISRB expectations; instructions are provided on the Excel sheet so other people can continue to build the dataset, output reports. The Chief is waiting on the County Dispatch Office to complete a form; Commissioner Barber still needs to get with Colton for entering call logs; Chief Longden shared the Chief's Association are also having some issues with the new system and this is why the compliance date was pushed back.

Equipment: Maintenance before the end of the fiscal year will include a radiator flush for the green machine and 445 code three's are stuck in the on position. Last month, Friends of Placerville 501(c)(3) purchased hand tools and gear bags from the IDL Surplus and a new conex.

Aug 31 joint meeting with EBCED: The Chief is working on implementing the requested operational changes; last Thursday's training focus was medical call procedures; the Chief would also like to prepare standard operating procedures over the winter; the Chief and Mari remain in contact with good communication exchange and thinks the District is on a good path for ongoing communication and cooperation.

Excess funds: There are some funds available for use before the end of the fiscal year, in addition to the maintenance mentioned, the Chief would like to purchase two dozen IRPG handbooks, more Nomex pants for the volunteers, a truck bed mounted transfer tank for fuel, draft line for the trash pump so the pump to be used as a fill mechanism, and a 2.5" gated Y fitting, which are not available at Surplus and can be over \$600. Chief T Longden will also return to the Surplus in October when wildland excess is expected to come in.

Linda asked about the quick evacuation call for the Horseshoe Bend HSB fire and whether the District has an evacuation plan. The Chief responded that the reverse 911 order gets posted on Watch Duty; it's not possible to differentiate specific sections of an evacuation zone- it's all or nothing. Another example is the Bear Fire that happened earlier in the season just outside Idaho City: three homes were very close to the fire and needed to go, whereas the remaining subdivision only needed notice but with current zones, the entire subdivision received the go alert. Chief T Longden plans to work with Jordan over winter to break-up the evacuation zone in Star Ranch to align with the units; more zones can always be put on alert, but as-is one cannot be split. The Chief shared that the District could use more training on evacuation zones; the major hub in our area for fire information will be Centerville Fire Station; with the limited firefighters, firefighters would not be going door to door; other emergency personnel would be doing that work. The Chief also shared that evacuation calls need to be balanced against the situation to avoid repeated false alarms and numbing people to what may be an urgent need to leave.

Treasurer's Report

Bills/Payables *

Balance reconciled; new revenue from Boise County deposited; Placerville City for cost sharing deposited. Expenditures that were approved, written, and reconciled:

Google**	\$ 67.20	workspace
Century Link	\$ 74.65	911 phone
Wilderness Wireless	\$ 85.00	wifi
Idaho Power	\$ 76.74	electricity
Fire Hose Direct	\$ 590.19	vehicle supplies Trail Cr riser)
Home Depot	\$ 80.97	Trail Creek
Chevron	\$ 173.37	fuel
Airtable	\$ 36.00	office supplies
Air St. Luke's**	\$ 110.00	membership
	\$ 1294.12	

****Unreconciled**

Commissioner Longden asked about the outstanding; Linda will reach out again. Chief T Longden shared the District can transfer Google to annual billing to save about \$80-90 a year. The Commissioners agreed.

Motion: Commissioner Longden moved to approve the treasury report and bills as presented..

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried (3-0)

Commissioner Longden asked the Chief if the excess funds purchases discussed would come out of Vehicle Maintenance and Training (manuals) for FY25-26. Constituent Tom Andreason suggested talking to Friends of Placerville 501(c)(3) if anything was going to go over budget.

New Business:

- Discussion: Wildland Mobilization Strategy *Chief T Longden and Captain Zupan have been researching deployment strategies; the Chief connected with Atlanta Fire's deployment crew and Centerville training officer, Rick Martin, who deployed with Atlanta as part of a relief crew. Atlanta put in about \$15,000 to turn a tender into a T1 and since, they've used their deployment earnings to build a hydrant system and make other improvements to reduce their insurance rating.*

The Chief thinks the financial future of the District is mobilization to project fires; the Chief is working on a plan to have a serviceable T1 Tactical Tender going into the next fire season that can deploy regionally throughout the Great Basin area. At the current rates, and after paying the deployment crew, the District has the opportunity to gross \$200,000 for 90-day resource deployments; on a 21-day, standard deployment, the District could still bring in more than the current annual tax budget.

The Chief is in contact with the Friends of Placerville 501(c)(3) for assistance in acquiring the tender; the Chief intends to send an asset statement to the National Association of State Agencies for Surplus Property (NASASP) federal surplus yard for a 5-ton American General military surplus transport truck or a 7-ton Oshkosh transport truck to use as the base of for a T1 Tactical. If the vehicle can be located, it will ship to Caldwell then the District picks it up from there. The Chief hopes that by next April the District will have a deployable truck equipped, staffed and ready to roll out when called.

Commissioner Barber asked if there was anything new to report on the engine that went bad on the last vehicle purchased; the Chief has it parked at Mud Flats and is looking for a donor motor; Bruce Baumhoff thinks the engine can likely be done in-house to save some money; Commissioner Horting asked if the truck is drained and ready for winter- it is. Commissioner Baber asked for the engine specs- he may have a connection.

- Discussion: Budget amendment process *No discussion.*
- Discussion: Chain of command *Commissioner Horting asked what is the Chain of Command in the context of the project work on Pump Station #1 because there has been some confusion on who does what; who needs what. Commissioner Horting asked for any discussions regarding the Fire Department to go through the Fire Chief; anything Pump Station related to go through Commissioner Longden.*

Old Business:

- Auto-aid with Centerville * *The Chief has not been able to connect with Bruce Baumhoff, but for all intensive purposes, Placerville and Centerville have been operating in auto-aid mode. This winter, when there is more time- the Chief would like Bruce and his Board to outline an agreement to present to Placerville. No action taken.*
- Discussion: Impact Fees *Garrick Nelson and Chief T Longden are gathering data for the Capital Improvement Plan; once the plan is built the Committee will be called together.*
- Discussion: Pump Station #1 *Commissioner Longden reports the project is coming along. There's some frustration waiting to finish the digging, so if there are other digger resources available they may be called on. The station is on the schedule for Idaho Power; some piping and fittings are ready; the pond will be pumped*

starting next week; Severance is ready to deliver the rock; a pump has been located. Once additional piping needs are determined next week, the order will be placed and all materials will be on site.

- Policy & Procedure Manuals Discussion / Additions / Revisions. *
- Chief's Project Purchasing Card
- Incident Communications and Public Notification
- Digitized policy manual
- Digitized standard operating procedure manual

Kim read the purchasing card and public notification policies. Commissioner Barber asked if the District has a Public Information Officer; The Chief replied not currently, but he agreed one is needed. Kim summarized the digitized manuals were the combination of multiple paper copies, that if approved might be deduplicated and further refined; these can be linked and available from the website.

Motion: Commissioner Longden moved to accept the Chief's Project Purchasing Card policy as presented.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried (3-0)

Motion: Commissioner Longden moved to accept the Incident Communications and Public Notification policy as presented.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried (3-0)

Motion: Commissioner Longden moved to digitized policy manual and standard operating procedure manual as drafted.

Second: Commissioner Barber seconded the motion.

Vote: All in favor.

Outcome: The motion carried (3-0)

* = Action Item

Public Input

Alice: As a previous purchasing agent Alice asked what to do with the card. The card can be returned to the treasurer/board. Alice also asked the Fire Chief if they do training on private property if owners need areas burnt. The Chief replied that going into next season they may do some proactive mitigation but only in the Spring when conditions permit the work.

Request for Future Agenda Items

- Impact fees
- Pump Station #1
- Wildland Mobilization Strategy
- Auto-aid with Centerville

Executive Session

Executive session §74-206 (a)(b) *

Per Idaho code section 74-206 (b), Commissioner Longden moved to enter an executive session to discuss fire personnel.

Commissioner Longden, agreed; Commissioner Barber, agreed; Commissioner Horting, seconded.

Outcome: The motion carried 3-0.

Commissioner Longden called the executive session into order at 11:25 am. Commissioner Longden closed the executive session and called the regular meeting back to order at 11:48 am. No action taken.

Adjournment

Commissioner Longden adjourned the regular meeting at 11:49 am.

MINUTES APPROVED by the Board of Commissioners of the Placerville Fire Protection District this 10th day of October, 2026.



William Longden, Chairperson



Kim Barker, District Secretary